



# Oregon

Theodore R. Kulongoski, Governor

Department of Transportation

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**Date:** April 7, 2004

**To:** Lori Sundstom, John Rosenberger, Mike Marsh, Craig Greenleaf

**From:** Bruce A. Warner  
Director

FILE CODE:

**Subject:** Asset Management Systems

In September 2003 we began a reorganization process within the Highway Division to make management of the highway system the agency's highest priority and core function. My goals for the agency were then, as now, to be a leader in and an example of accountability within state government. Now that project delivery accountability and responsibility are being moved to the regions it is time to focus efforts on development of a program-level process that will be used to manage ODOT assets. I'm asking that you outline a plan for the development of an Asset Management System that will couple operational needs and long-term financial strategies.

This initial look will involve not only the Highway Division but also the Central Services Division and the Transportation Development Division. My ultimate vision is for the entire agency to be included in an Asset Management System as the agency strategically addresses improving its financial reporting and decision-making capacities and capabilities.

The purpose of this memo is to direct you to undertake the initial development of an Asset Management System framework. Because this effort crosses Division boundaries, I am asking the four of you to serve on the Asset Management Executive Steering Committee, with Lori Sundstrom as the Executive Sponsor.

Your first order of business should be the development of an informal white paper/work program on the likely implications associated with such an undertaking. I would like this to address:

- <sup>a</sup> Current management system capacity and plans.
- <sup>a</sup> Integration of an Asset Management System within ODOT.
- <sup>a</sup> A general timetable including the human and financial resources necessary during various phases of development of such a system.
- <sup>a</sup> A gap analysis outlining the pros and cons associated with various options for moving forward.

The white paper/work program needs to be completed by September 2004 to coincide with the final implementation of Phase I of the Highway Division strategic realignment.

Thank you for your committed work and energy. I look forward to periodic briefings on the progress of this important effort.